

C.C.C. MONGKOK CHURCH KAI OI SCHOOL
CIRCULAR NO. 17/245E

To: Parents / Guardian

Date: 21/5/2018

Briefing session for Study Trip - Qingdao

In order to let parents clearly understand the arrangement of "Qingdao study trip", a briefing session will be held by the travel agency. You are cordially invited to join. Details are listed as follows:

Date : 29th May, 2018 (Tuesday)
Time : 5:00 p.m. – 6:00 p.m.
Venue : School Hall
Content : Important information of the study trip
Travel agency : Council for International Culture Exchange
Remarks : Students must attend the briefing session

Please return the following reply slip on or before 25th May, 2018 (Friday). For enquiries, please contact Mr Lai Ming Yan at 2393 0119.

Yours faithfully,

(Ms Leung Wun Kam)
Principal

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Reply Slip

Briefing session for Study Trip - Qingdao

To: The Principal

C.C.C. Mongkok Church Kai Oi School

I * will will not attend the briefing session

My child * will will not attend the briefing session, and will go home

* by parent escort / on his/her own.

Student Name: _____ (Class: _____)

Signature of Parent / Guardian: _____

Date: _____

* Put a "✓" in the appropriate box.
Please transfer the slip to Mr Lai Ming Yan.