

C.C.C. MONGKOK CHURCH KAI OI SCHOOL
CIRCULAR NO. 17/232E

To: All Parents / Guardian

Date: 21/5/2018

Selection Lunch box supplier

Procurement on lunch box services has been launched. Food tasting will be arranged on 1st June, 2018 (Friday). Parents are cordially invited to participate in the lunch provider selection. Questionnaire would be filled in afterwards in order to collect comments and opinion. The details are listed as follows:

Date : 1st June, 2018 (Friday)
Time : 12:00 noon – 1:00 p.m.
Venue : 3/F, Home Economics Room
Target : Parents who regularly order meals for their children
(except parents of graduates)
No. of participants : 24 (5 parents from primary section, 5 parents from secondary section, there are 8 school staff and 6 students will be the representatives)
Fees : free
Remarks : Assembly in the school lobby at 11:50 am.

If the number of participants exceeds the maximum limit, the drawing lots will be made and the result will be delivered by memo. Any successful participants who are unable to attend the session, please inform school on or before 30th May, 2018(Wednesday) so that the school can make a replacement.

Please return the following reply slip **on or before 25th May, 2018 (Friday)**. For enquiries, please contact our school nurse, Student Affairs Unit, Ms Leung Yuet Ha at 2393 0119.

Yours faithfully,



(Ms Leung Wun Kam)

Principal



CIRCULAR NO. 17/232E

Reply Slip

Selection Lunch box supplier

To: The Principal

C.C.C. Mongkok Church Kai Oi School

I acknowledged the above arrangement and decided

- * to attend the lunch box tasting session.
 not to attend the lunch box tasting session.

Student Name: _____ (Class: _____)

Signature of Parent / Guardian: _____

Date: _____